**ALPHA PHI ALPHA FRATERNITY, INC.**

**ALPHA BETA LAMBDA CHAPTER**

P.O. Box 1248 Lexington, KY 40588-1248

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www.lexingtonalpha.org



***Report***

Initial Membership Development Process

***Date***

November 30, 2017

***Membership Intake Coordinator***

Bro. Emmanuel Washington

***Important Dates During Intake Process***

Alpha Informational, Date TBA - Lexington, KY, 6PM-8PM

Smoker, Date TBA - Lexington, KY, 6PM-8PM

Sphinxman Meeting, Date TBA – Lexington, KY, 6PM-8PM

Probate Meeting, TBA – Lexington, KY, 6PM-8PM

Cluster Weekend 1, Location TBD, Fri. 6PM-11PM, Sat. 8AM-11PM

Cluster Weekend 2, Location TBD, Fri. 6PM-11PM, Sat. 8AM-11PM

Cluster Weekend 3, Location TBD, Fri. 6PM-11PM, Sat. 8AM-11PM

**The Membership Agreement** for Aspirant

1. **The Membership Agreement 1/6**
   1. I know the mission statement of Alpha Phi Alpha Fraternity.
2. **The Membership Agreement 2/6**
   1. I have a member of Alpha Phi Alpha committed to being my sponsor. (A sponsor is a brother who guides a candidate through the Initial Membership Development Process [IMDP] from the Interested Candidate stage through his first full year of membership). He will also write a letter of support for a candidate (to be included in his completed application packet)
   2. I have a member of Alpha Phi Alpha committed to being my recommender. (A recommender is a brother who guides a candidate through the Initial Membership Development Process [IMDP] from the Interested Candidate stage through his first full year of membership). He will also write a letter of support for a candidate (to be included in his completed application packet).
3. **The Membership Agreement 3-6/6**

Alpha Phi Alpha Fraternity, Inc. joins other fraternities, sororities, parents and academic institutions in the fight against hazing. No one person can eliminate hazing. It takes the commitment of everyone involved in the process of joining a group organization to make it happen. We encourage you to join us to make this world a better place through hazing prevention by agreeing to the next few statements. If you need more information about hazing prevention and Alpha's policy against hazing as a requirement for membership in our organization, please click below.

* 1. Alpha's Anti-Hazing Policy
     1. 3. I understand that hazing is NOT, and never will be, a part of Alpha Phi Alpha Fraternity’s official Initial Membership Development Process.
     2. 4. I understand that I have a duty and responsibility to report any and all instances of hazing, either implied or perceived, during my process to the National Hazing Hotline at 888-NOT-HAZE (888-668-4293).
     3. 5. I understand that I have a duty and responsibility to report any and all instances of hazing experienced by another party, either implied or perceived, during my process to the National Hazing Hotline at 888-NOT-HAZE (888-668- 4293).
     4. 6. I understand that I WILL be held responsible for violating Alpha Phi Alpha Fraternity’s policies and procedures outlined in this application. I also understand that the fraternity may take legal action against me for violating Alpha Phi Alpha Fraternity’s policies and procedures.

**REQUESTING**AN APPLICATION

Alpha Phi Alpha does **NOT** permit the Initial Membership Development Process (IMDP) at the chapter level, and the fraternity has a zero-tolerance policy for hazing and/or pledging activities.

Before a candidate can request an application, he will need the following items:

1. **A member who commits to be a Sponsor.**A sponsor is a brother who guides a candidate through the Initial Membership Development Process (IMDP) from the Interested Candidate stage through his first full year of membership. He will also write a letter of support for a candidate (to be included in his completed application packet). The qualifications for a sponsor are as follows:

* Must be in Good Standing with the General Organization and the Chapter via which the Candidate wishes to join
* Must be Risk Management Certified
* Must be IMDP Certified
* Must be an active member of the Chapter through which the Candidate wishes to join for one (1) year AND have maintained two consecutive years of active membership with the fraternity (College Chapters are Exempt)
* Must NOT have not been disciplined for violation of the IMDP within a 10-year window of their sponsorship; brothers who have been reinstated after expulsion are ineligible to sponsor candidates
* Must complete the Sponsor section of the candidate’s official application and have it notarized

2. **A member who commits to be a Recommender.** A recommender is a brother that will write a letter of support for a candidate (to be included in his completed application packet). The qualifications for a recommender are as follows:

* Must be in Good Standing with the General Organization and the Chapter via which the Candidate wishes to join
* Must be Risk Management Certified
* Must be IMDP Certified
* Must complete the Recommender section of the candidate’s official application and have it notarized

3. A **Major Credit Card** to process national initiation fees.

**COMPLETING**AN APPLICATION

The following items are required and MUST accompany your application upon being submitted:

1. The Original Application (**SHOULD BE IN COLOR**)
2. Official College Transcript (**NOTE: Alumni candidates should have transcripts that show their degree has been conferred.**)
3. One Letter of Sponsorship
4. One Letter of Recommendation
5. Proof of Voter Registration (**Proof of citizenship from country of origin, visa or permanent resident card for candidates not eligible to vote in the United States**); voter application will NOT be accepted
6. Essay
7. Current résumé
8. Current passport photo
9. Confirmation of payment of background check
10. Confirmation of payment of national initiation fees
11. Two (2) Photocopies of the entire application packet   
    (**SHOULD BE IN BLACK AND WHITE**)

**APPLICATION**FEES

***(subject to change)***  
 The following are the application fees based on classification according to a candidate's official transcript. The fees include a $275.00 non-refundable application processing fee, $60.00 non-refundable background check, initiation fee, intake assessment, grand tax (membership fee), National Housing and Building Assessment, copy of Alpha Phi Alpha's Constitution & By-Laws, shingle (membership certificate), passcard (identification of membership), volume 1 and volume 2 of the official Alpha Phi Alpha history book, Sphinx pin, fraternity pin, Alpha blazer, and shipping and handling fees.

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| --- | --- |
| Alumni\* | $1,366 |
| College Freshman | $1,276 |
| College Sophomores | $1,201 |
| College Juniors | $1,126 |
| College Seniors | $1,051 |

**NOTE: Your classification is based on how you are identified on your academic transcript provided by the institution. All fees must be paid with a major credit/debit card via AlphaNet.**[**To learn how much it costs to be a member, please click here.**](https://drive.google.com/file/d/0B---mrJ273BoR2hmejVER25LVFk/edit?usp=sharing)

**Additional** Fees

The following fees are collected as a candidate progresses through the IMDP process. The Cluster Fee is non-refundable. The Regional and Chapter Fees are subject to a refund if the candidate is rejected or removes himself during the IMDP process.

* Cluster Fees: Support the administrative execution of the IMDP process that includes costs of food, paper copies, Ceremonies and Ritual essentials. Collected during Friday of Week 1 (Refer to Sponsor for expected cost PRIOR to beginning the IMDP process)
* Regional Fees: If applicable, support a candidate's participation within the region of his intended chapter of membership, such as registration to attend a regional convention.
* Chapter Fees: Candidate's membership dues of his intended chapter of membership. The chapter fees (chapter dues) may not exceed two years. Collected during the Friday of Week 3.

The Regional and Chapter Fees are collected during the Friday of Week 3. The candidate is to work closely with his sponsor to obtain the expected amounts PRIOR to beginning the process.

To learn how much it cost to be a member, [2018 IMDP Budgeting Tool (Official) v20140322.xlsx](https://docs.google.com/spreadsheets/d/1SsxAEu0B-LPFoLIZRjS1u_TPBKXorjBbKkTGRS4loPo/edit?usp=sharing_eil&ts=5a2080b3) https://docs.google.com/spreadsheets/d/1SsxAEu0BLPFoLIZRjS1u\_TPBKXorjBbKkTGRS4loPo/edit?usp=sharing\_eil&ts=5a2080b3.

**INITIAL MEMBERSHIP DEVELOPMENT PROCESS**

IMDP DATES

The scheduled dates for the Initial Membership Development Process (IMDP) are listed below. District Directors should submit their planned IMDP Cluster dates to the Regional Vice President by the indicated deadlines. ***Failure to submit Cluster dates by the deadline may result in non-approval of the planned IMDP. ALL DEADLINES must be strictly adhered to.***

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| --- | --- | --- |
| **SPRING**2018 | | |
| December 1, 2017 | Friday | Application window opens / Cluster dates submission to HQ |
| January 19, 2018 | Friday | Application window closes |
| January 26, 2018 | Friday | Completed Application submission deadline to District Director |
| February 9, 2018 | Friday | District Director Submission deadline to HQ |
| February 23, 2018 | Friday | Beginning of IMDP Window |
| June 15, 2018 | Saturday | End of IMDP Window |
| **Fall** 2018 | | |
| August 3, 2018 | Friday | Application window opens / Cluster dates submission to HQ |
| September 14, 2018 | Friday | Application window closes |
| September 21, 2018 | Friday | Completed application submission deadline to District Director |
| October 5, 2018 | Friday | District Director submission deadline to HQ |
| October 19, 2018 | Friday | Beginning of IMDP window |
| December 15, 2018 | Saturday | End of IMDP window |

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| **SPRING**2019 | | |
| November 30, 2018 | Friday | Application window opens / Cluster dates submission to HQ |
| January 18, 2019 | Friday | Application window closes |
| January 25, 2019 | Friday | Completed Application submission deadline to District Director |
| February 8, 2019 | Friday | District Director Submission deadline to HQ |
| February 22, 2019 | Friday | Beginning of IMDP Window |
| June 14, 2019 | Saturday | End of IMDP Window |

**IMDP** Window

Any special intake consideration must be approved by the Regional Vice President and communicated to the Director of Membership Services. All applications must be sent to the Corporate Headquarters three (3) weeks prior to the first day of the Leadership Weekend. Any questions regarding these dates please email [**membership@apa1906.net**](mailto:membership@apa1906.net?subject=IMDP%20Questions).